



Clerk Mary Gosling. 3 Cliff Terrace Portreath TR164LE
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To all members of the Council

You are hereby summoned to attend meeting the Annual meeting of Ponsanooth Parish Council at the Café, Ponsanooth Hall, for the purpose of transacting the following business.

Agenda for the Annual Meeting of Ponsanooth Parish Council on 13th May 2024 from 6.45pm – 8.45pm

Item 4 will be a public session to enable the people of Ponsanooth to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes. Room capacity will limit the number of people able to access the meeting. Please book into the meeting in advance, this will allow the Clerk to ensure the venue suits the number of people wishing to attend. If possible, a spokesperson can be nominated for a particular issue.

Photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present at the meeting of a parish council or its committees but otherwise may:

- Film, photograph or make an audio recording of a meeting.
- use any other means for enabling persons not present to see or hear proceedings at a meeting of a parish council as it takes place or later.
- Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk so that every effort may be made to provide access.

AGENDA – 13th May 2024

1. To receive nominations for and appoint Chairman for the year 2024/25
2. Signature of Declaration of Office Register by newly appointed Chairman
3. To receive nominations for and appoint Vice Chairman for the year 2024/25
4. Chairman's Welcome
5. To receive apologies
6. To Receive Declarations of Interest
7. To sign as a true and correct record the minutes of the meeting held on 15th April 2024.
8. Public Participation session This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 3 minutes, per person, Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.
9. Review of delegation arrangements to Finance Committee and to confirm a – c to be delegated to the Finance Committee



- a. Review of inventory of land and other assets including buildings and office equipment;
- b. Confirmation of arrangements for insurance cover in respect of all insurable risks;
- c. Review of the Councils Risk Management policy and Register
- d. Review of the terms of reference for the Finance Committee
10. Review of standing orders and Financial Regulations;
11. Review of the Councils Complaints Procedure.
12. Appointment of at least 2 Councillors to the Road safety group and review of terms of reference.
13. Review of representation on or work with external bodies and arrangements for reporting back;
14. Review of the Council's and/or staff subscriptions to other bodies; - Cornwall Association of Local Councils and Society of Local Council Clerks.
15. Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972.
16. Community Area Partnership report.
17. Report from Cornwall Councillor Peter Williams.
18. Kernow Conservation CIC and Wildlife Garden update.
19. PA24/02199 Proposal Erection of ancillary annexe (please see submitted planning statement for full details), the Mowhay Woodhill St Gluvias
20. PA24/02990 - Application for Permission in Principle for the construction of two self build affordable dwellings and associated works (minimum of 2 dwellings; maximum of 2 dwellings). Land Adjacent To Penlu Four Cross
21. Planning applications received since the agenda was published.
22. Report on meeting with PPFA and preschool – next steps regarding costs for Krowji.
23. To receive the finance report which includes the bank reconciliation for March and April 2024, and payment schedule May 2024.
24. Report from the Road safety working group and speedwatch.
25. NDP report.

Mary Gosling Parish Clerk 8th May 2024